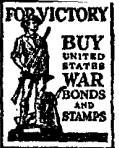




JOINT INTELLIGENCE STUDY PUBLISHING BOARD

3806 MUNITIONS BUILDING
WASHINGTON 25



22 May 1944

MINUTES
of the
81st MEETING

Present: Col. Bicknell, G-2
Comdr. Bailey, ONI
Lt. Col. Dubois, A-2
Lt. Col. Kountz, JISPB Secretary
25X1A9a [REDACTED], OSS

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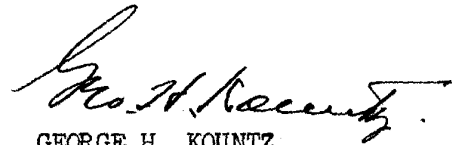
1. The minutes of the 79th Meeting were read and approved.
2. Following the brief business session of the Board, Lt. Comdr. Clinton, Major Douglas, Lieutenants Pratt, Quam, and Van Rees were called in to discuss various problems confronting the organization.
3. The classification of illustrations was considered, and it was the consensus of opinion that the Board not deviate from its original policy and that the classification on illustrations would remain Confidential.
4. Original and retyped manuscript is to be returned to the contributors and the carbon copies are to be destroyed. Photographs and engravers proof will be held for 30 days after the publication of a chapter, and after that time they will be destroyed.
5. The assignment of Capt. Stanley and Ensign Bunker was discussed, and the matter was tabled pending further study.
6. Col. Bicknell pointed out that the Joint Topographical Subcommittee has indicated that the JANIS Board has the authority to dictate the size of various chapters. [REDACTED] offered to estimate the sizes of these chapters prior to the planning meetings, and the suggestion was also made that the chapter editors work ^{out} with the Board Members their estimate of the approximate size. No definite action was taken pending further consideration to this problem.
25X1A9a
7. A brief discussion was held on the excess number of photographs and the responsibility of limiting such number of photographs was placed with the editors.
8. Col. Bicknell instructed the section chiefs to be more conscientious in the matter of lunch times, leaves, and afternoons off, laying particular stress on the point of flexibility in taking time off and the importance of getting the work out on schedule.

Meeting was temporarily adjourned and reconvened at 1430.

9. Major Douglas presented a draft of procedure in handling graphic material, which was discussed and approved in revised form. Major Douglas was instructed to prepare a revised and approved copy of this draft. As a result of the adoption of this procedure, the Cartographic Subsection and Map and Photo Subsection ~~were~~ combined into one unit to be designated as the Graphic Section.

10. Letters and memoranda originating in the Production Department or having to do with the production of JANIS in any phase will be prepared in draft and be concurred in by Comdr. Bailey before being presented to the Secretariat for typing and transmittal. The Production Department is to receive a copy of all such correspondence.

Meeting was adjourned.



GEORGE H. KOUNTZ,
Lt. Col., G.S.C.,
Secretary.